

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on September 17, 2019, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President  
Mrs. Jordan Shumofsky  
Mrs. Mindy Opper  
Mr. Matt Atlas

Absent: Mrs. Mary Mokris, Vice President

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator / Board Secretary

**BOARD PRESIDENT'S REPORT**

Mr. Projansky reported that November 1<sup>st</sup> is the first date the owner of Green Brook Country Club can present to the Town a the plan to develop the property.

Mr. Projansky stated the Board Goals were discussed having been worked on by Mrs. Mokris and Mrs. Opper and are listed below for approval.

1. Continue to monitor and assess the anticipated housing and population expansion in the district and its potential impact on school capacity through liaison with community leaders. Develop architectural options to solve current and future space limitations at both schools.

2. Foster an inclusive and caring school environment that is sensitive to the differing cultures and interests of all children and their families.

3. Continue to improve community relations and engagement and provide the community with timely and transparent information on programs, activities and priorities.

4. Maintain ongoing and meaningful dialogue with Borough government to resolve identified priorities and engage in consistent dialogue around priorities such as transportation, safety, shared services and housing development.

5. On an ongoing basis, evaluate and refine as necessary the processes, outcomes, and tools for measuring and analyzing student achievement data and metrics.

Moved: Mrs. Shumofsky      Seconded: Mrs. Opper

Yes: 4                              No: 0

**SUPERINTENDENT’S REPORT**

Dr. Freda reported that the New Jersey SLA results have been mailed to parents and she would be presenting the results at the October 15, 2019 Board Meeting. She also stated the administration would meet with the North Caldwell Police tomorrow to go over safety procedures. She thanked the North Caldwell Police for all their help.

**PUBLIC RECOGNITION**

None

**GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of the West Essex Cowboys.

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                              No: 0

**G2. RESOLVED** that the Board of Education approve the Consulting Services Agreement with the **Turn Learning LLC/Jodi Turner** for Integrative STEM Programming Support for up to ten (10) days at the rate of \$600.00 per day.

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                              No: 0

**G3. RESOLVED** that the Board of Education approve the Consulting Services Agreement with **Mr. Christopher Anderson** for Integrative STEM Programming Support for up to ten (10) days at the rate of \$600.00 per day.

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                                      No: 0

**G4. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of the Brownies.

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                                      No: 0

**G5. RESOLVED** that the Board of Education approve **Adelkis Rosario, Caldwell University student**, to complete 25 hours of classroom observation in Grandview School effective September 18, 2019 to December 16, 2019.

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                                      No: 0

**G6. RESOLVED** that the Board of Education approve the revised Guide for Standard Operating Procedures and Internal Controls inclusive of Purchasing Manual.

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                                      No: 0

**G7. RESOLVED** that the Board of Education accept Michael Halik’s 2019-2020 merit goals pending approval by the Executive County Superintendent. (attached)

Moved: Mr. Atlas                      Seconded: Mrs. Opper

Yes: 4                                      No: 0

BUSINESS RESOLUTIONS

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of August 20, 2019.**

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas  
Yes: 3      No: 0  
Abstain: Mrs. Shumofsky

**B2. RESOLVED** that the Board of Education approve the **Public Minutes of September 3, 2019.**

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas  
Yes: 3      No: 0  
Abstain: Mr. Projansky

**B3. RESOLVED** that the Board of Education approve the **August 26, 2019, Hand Check Register** in the amount of \$11,100.00.

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas  
Yes: 4      No: 0

**B4. RESOLVED** that the Board of Education approve the **August 30, 2019, payroll** in the amount of \$57,327.44

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas  
Yes: 4      No: 0

**B5. RESOLVED** that the Board of Education approve the **August 27, 2019, Hand Check Register** in the amount of \$40,687.50.

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas  
Yes: 4      No: 0

**B6. RESOLVED** that the Board of Education approve the **September 17, 2019, Bills and Claim** in the amount of \$231,458.93.

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas

Yes: 4                              No: 0

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for July 2019.

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas

Yes: 4                              No: 0

**B8. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas

Yes: 4                              No: 0

**B9. RESOLVED** that the Board of Education approve the **September 15, 2019 payroll** in the amount of \$353,217.85.

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas

Yes: 4                              No: 0

**B10. RESOLVED** that the Board of Education approve the below listed transfers for August 2019.

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: July 31, 2019						
To account #	Account Name	Amount	From account #	Account Name	Amount	
11-000-219-339-050-00	CONSULTANT FEES	50.00	11-000-219-390-000-00	MEDICAL EXAMINATIONS	(100.00)	
11-000-219-339-060-00	CONSULTANT FEES	50.00	11-190-100-610-060-01	SUPPLIES: GENERAL GDVIEW	(1,500.00)	
11-000-222-610-060-00	LIBRARY BOOKS: GRANDVIEW	1,500.00				
	Total Transfers	1,600.00		Total Transfers	(1,600.00)	
					0.00	

Moved: Mrs. Shumofsky      Seconded: Mr. Atlas

Yes: 4      No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESOLVED** that the Board of Education approve the following lunch/recess supervisors for the 2019-2020 school year:

**Johanna Reyes  
Carrie Bryer  
Eileen Little**

Moved: Mrs. Opper      Seconded: Mrs. Shumofsky

Yes: 4      No: 0

**P2. RESOLVED** that the Board approve the following aide to provide assistance to **student #8005153** at the rate of \$15.00 per half hour from 8:15AM to 8:45AM effective September 4, 2019 to June 19, 2020.

**Mary Jo Zerance**

Moved: Mrs. Opper      Seconded: Mrs. Shumofsky

Yes: 4 No: 0

**P3. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Armstrong, A.	10/4	NJIDA	\$235.00	
DellaValle, G.	10/4	NJIDA	\$235.00	
Doyen, G.	10/4	NJIDA	\$235.00	
Eisinger, L.	10/4	NJIDA	\$235.00	
Halik, M.	See attached	NJASBO	\$800.00	
Husk, J.	10/18	NJALC Conf	\$165.00	\$12.18
Icker, A.	10/4	NJIDA	\$235.00	
Kallanxhi, C.	10/4	NJIDA	\$235.00	
MacDonald, L.	10/17-18	AutismNJ Conf	\$500.00	\$220.00 (hotel,tolls,food) \$91.35 (mlge)
Norton, L.	12/6	3 <sup>rd</sup> & 4 <sup>th</sup> Gr Conf	\$289.00	
Sibilia, L.	10/17-18	AutismNJ Conf	\$500.00	\$220.00 (hotel,tolls,food) \$91.35 (mlge)
Smith, M.	10/4	NJIDA	\$235.00	
Socci, D.	10/17-18	AutismNJ Conf	\$500.00	\$220.00 (hotel,tolls,food) \$91.35 (mlge)
Tarantino, T.	10/4	NJIDA	\$235.00	

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0

**P4. RESOLVED** that the Board of Education approve **Giana De Frank** as an Instructional Aide Step 1 at a prorated salary of \$27,879.00 effective September 9, 2019 to June 30, 2020.

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0

P5. RESOLVED that the Board of Education approve **Jordan Martin-Makhlouf** as a substitute teacher for the 2019-2020 school year.

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0

P6. RESOLVED that the Board of Education approve **Matthew Iannuzzi** as a substitute teacher for the 2019-2020 school year.

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0

P7. RESOLVED that the Board of Education approve **Giana De Frank** as a lunch aide effective September 9, 2019 to June 30, 2020.

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0

P8. RESOLVED that the Board of Education approve **Toni Arena** as a lunch supervisor for the 2019-2020 school year.

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0

P9. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teacher:

Name	Date	Workshop	Cost	Travel
Garthwaite, J.	10/14/2019	NJIDA	\$195.00	

Moved: Mrs. Opper Seconded: Mrs. Shumofsky

Yes: 4 No: 0



OLD BUSINESS

None

NEW BUSINESS

Dr. Freda gave an update on student enrollment compared to the Demographic Report stating we had large numbers move in this June. There were 27 new enrollments at Grandview and 13 new enrollments at Gould. These were comprised of ten (10) from the Hilltop (approximately 20% developed), and thirty (30) other turnovers.

The following resolution was called at approximately 7:50 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal matters. Said matters will be made public upon their disposition.

Moved: Mrs. Opper      Seconded: Mrs. Shumofsky

Yes: 4                      No: 0

As there was no further business to discuss, the Board adjourned at 8:30 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary

